

## Camel CSA coronavirus (COVID-19) contingency plan

Camel CSA will ensure all staff and volunteers are aware of the COVID-19 (Corona virus) situation and the [UK Government guidance](#) regarding strict social distancing, self-isolation and hygiene measures. Staff and volunteers must not attend any of the sites if they have any symptoms and must self-isolate for seven days. If they have been in contact with a suspected infected person they must self-isolate for 14 days. We will inform them of all UK Government updates.

### Basic hygiene and infection control

Camel CSA will enable thorough hand washing facilities at both St Kew and Treraven sites. We will provide running water, liquid soap and paper hand towels or equivalent at all times.

### Growing / picking / packing veg

Staff growers and volunteers must distance themselves by at least 2m from each other when working on and around the St Kew and Treraven sites. They should continue to follow safe hygiene practices and wash their hands thoroughly:

- before starting work
- before handling produce
- after handling produce
- after handling compost or any waste
- after cleaning duties
- after using the toilet
- after blowing nose, sneezing or coughing
- after eating drinking or smoking
- before leaving the site

### Volunteers

Camel CSA will continue to welcome new regular volunteers, provided they can meet the hygiene and infection control requirements listed above. All volunteers will be requested to bring their own food and drink. We will encourage other volunteers who wish to 'step up' during the crisis and place them on a reserve list. They must not come unannounced to either site. Visits from large groups of volunteers are cancelled until further notice.

We will inform agencies that support vulnerable adults and send volunteers to Camel CSA that all informal skills training sessions are cancelled until further notice...

### **Deliveries**

All deliveries should be left outside on doorstep or equivalent. Driver MN will practise strict social distancing and carry hand sanitizer in the van to use after each delivery. If MN is unable to carry out weekly deliveries, Camel CSA will endeavour to use volunteers instead provided we can meet the precautions listed above.

### **Veg box collection**

Members who collect their own box from the packing shed at St Kew will be asked to wash their hands immediately before and after collecting their box and avoid touching any other box or any surfaces. Any Camel CSA member who needs to self-isolate will be offered free delivery.

### **Pick up points**

Relish Food & Drink has undertaken to continue to provide a pick-up point as long as they stay open for business. Camel CSA will ask members to assist in setting up additional pick-up points at homes or workplaces in areas or streets where several members are clustered e.g. Wadebridge, St Breward.

### **Communications**

CB and AD have instant access to the full list of member email addresses on the [info@camel-csa.org.uk](mailto:info@camel-csa.org.uk) gmail account. It is possible to send emails to particular categories eg members with deliveries, members who collect, fortnightly boxes etc.

CB will act as Covid Coordinator for the core management group to aid rapid response to changing events. She will also continue to coordinate volunteers.

Chair DB will continue to keep members up to date with latest developments and hygiene measures via the weekly veg list email. We will reassure them we intend to carry on producing and providing fresh, healthy local food throughout the pandemic.

### **Core group**

Core group meetings can be held outdoors on either site to enable social distancing. CB is also setting up a Zoom account to enable online meetings.

### **Administration**

FK and AD will continue to deal remotely with finance and membership issues. Ideally FK should receive only digital invoices.

**<ENDS>**